

**TOWN OF BARKHAMSTED
BOARD OF FINANCE
MINUTES OF SPECIAL MEETING
TUESDAY, NOVEMBER 29, 2016**

Chairman Rich Winn called the meeting to order at 7:03 p.m. Members present were Richard Winn, Matt Kelly, David Moulton, John Doyle, Steve Egbertson, and alternates Julia Pattison and George Walsh. Also present were First Selectman Donald Stein, George Sinnamon of Sinnamon & Associates, LLC, the Town's Auditor and Ben Lambert of the Register Citizen.

Motion to Seat:

Dave Moulton made a motion to seat George Walsh for Sal Tartaglione.
Seconded by Matt Kelly and the motion passed unanimously.

Review and Act on the 2015/2016 Audit:

Review of the Audit Draft by George Sinnamon.
Matt Kelly made a motion to accept the Audit as presented in Draft Form.
Steve Egbertson seconded and the motion passed unanimously.

Election of Chairman and Secretary:

Matt Kelly made a motion to elect Richard Winn as Chairman of the Board of Finance.
Steve Egbertson seconded and motion passed unanimously.
John Doyle made a motion to elect Matt Kelly as Secretary of the Board of Finance.
Steve Egbertson seconded and the motion passed unanimously.

Vote on 2017 Board of Finance Meeting Schedule:

Matt Kelly made a motion to set meetings as the Third Tuesday of each Month.
1/17, 2/21, 3/21, 4/18, 5/16, 6/20, 7/18, 8/15, 9/19, 10/17, 11/21, 12/19.
Dave Moulton seconded and motion passed unanimously

Review of FY 2016/2017 General Government budget expenditures and General Fund:

Reviewed by Selectman Stein noting one tax settlement benefitting the Town.

Transfers:

None.

Future Budget Considerations, including

- A. Regional 7 Labor negotiations**
- B. Town Employee labor negotiations**

- A. Dave Moulton attended first, Rich Winn attended second additional meeting November 30, 2016. Feedback given by Rich Winn. Salary steps and insurance were topics of discussion as was starting salaries. Dave added a discussion about the Cost of Living percentages.
- B. Selectman Stein discussed the Town Labor negotiations that will be coming this year.

Discussion of Capital Plan and Appointment of the BOF members to Capital Projects Committee:

Matt Kelly made a motion to have John Doyle and Julia Pattison serve as representatives of the Board of Finance on the Capital Projects Committee. Steve Egbertson seconded the motion and passed unanimously.

State Budget and Municipal Grant Status Update:

Selectman Don Stein discussed some new concerns limiting a 2.5 % increase cap on certain project grants.

Status of Resident State Trooper Costs:

Selectman Stein discussed a meeting he attended with Public Safety.

Approval of Minutes:

Matt Kelly made a motion to approve the Minutes of September 20, 2016. Seconded by John Doyle and passed unanimously.

Correspondence:

None

Dave Moulton made a motion to adjourn at 8:24 PM. John Doyle seconded and the motion passed unanimously.

Respectfully submitted _____

Matthew Kelly
Secretary

Date _____