

TOWN GARAGE BUILDING COMMITTEE

MEETING MINUTES

MARCH 3, 2011

BARKHAMSTED ELEMENTARY SCHOOL

Members in attendance were Paul Duran, Bill LeGeyt, Carmen Smith, Al Neumann, Don Stein and Bob Zematis. Alternates present were Gary Stewart and Rich Novak.

Peter Bakker and Linda Persechino (alternate) were absent

The meeting was called to order at 6:17 PM.

Alternate Rich Novak was seated for Peter Bakker.

The minutes of the meeting of February 3, 2011, were approved on a motion made by Paul Duran, seconded by Bob Zematis, and passed unanimously. Carmen Smith, Rich Novak and Bill LeGeyt abstained.

Motion: On a motion by Don Stein, seconded by Carmen Smith, and passed unanimously, the Committee added an agenda item to consider whether it should accept a proposal received after the advertised closing time.

Motion: On a motion made by Bill LeGeyt, seconded by Paul Duran, and passed unanimously, the Committee voted to disqualify the late bid. The rationale was that we must apply the ground rules equally for all bidders, but that we would reserve the right to revisit this decision if there were no other qualified or acceptable proposals.

The rest of the meeting was spent reviewing the 8 acceptable bids received and discussing the pros and cons of each proposal. The decision was made to downselect to 3 bids and to invite these 3 bidders to meet with the committee on Thursday, March 10, one at 6:00 PM, one at 7:00 PM and one at 8:00 PM. Questions would be sent to each of the three and they would be allowed about 20 minutes each to present with equal time allotted to Q&A. The Committee also recommended that Mike LaRosa, the town building inspector review the three proposals and provide questions for these contractors to discuss at the meeting.

Motion: On a motion made by Paul Duran, seconded by Bob Zematis, and passed unanimously, the Committee voted to invite Borghesi Building, United Construction, and Annulli and Sons to meet with the Committee to discuss their proposals. If the committee cannot agree on one of these three, it reserves the right to consider other proposals received.

Motion: The meeting was adjourned at 9:00 PM on a motion by Paul Duran, seconded by Al Neumann and passed unanimously.

Respectfully submitted,

Donald S. Stein
First Selectman