

**Town of Barkhamsted
School Roof Building Committee**

**Meeting Minutes
Tuesday, October 13, 2015
Barkhamsted Town Hall**

Attendance: Don Stein, Sarah Nanni, Carmen Smith and Paul Duran. Also present were Roger LaFleur, Erik Bartone, and Jeff Linton.

Meeting called to order at 6:05 PM.

Paul Duran was appointed as acting chairman on a motion made by Don Stein, seconded by Carmen Smith, and passed unanimously

The minutes of the meeting of September 8, 2015 were approved on a motion made by Carmen Smith, seconded by Sarah Nanni, and passed unanimously.

Discussion items:

Roof Project

- Roger LaFleur reported that the roof and the detail work were substantially complete and that the installation of flashing, caps, leaders, etc. was continuing. This work should be 100% complete in ~2 weeks.
- There were no longer any concerns about site cleanliness or leaks, but, at Al Neumann's request, there will be a water test using the fire department to spray water on the roof to test for leak resistance. There is concern that the test will have to be performed carefully to assure that the high pressure hoses do not damage the roof or force water under the panels. This will be coordinated with Tim Mulcahy, as Garland and Beaulieu both will have to stand behind the test.
- Once the work is complete, Roger will schedule the final inspection, including Tim Mulcahy and members of the Building Committee.

Solar Project

- Erik Bartone handed out a project schedule, switchgear shipping schedule and the Eversource approval for the interconnect.
- The school kitchen refrigeration equipment, which was 30 years old and which uses an out-of-date Freon-11 have been replaced and moved to their new location. Roger will prepare a change order for this and for the surge suppression equipment, but these changes will still be below the original budget. They are also reimbursable by the State. New fencing still has to be chosen – something more decorative than chainlink fence and a design that will keep kids from using it as a way to get on the roof are the major considerations.
- Electrical switchgear installation and the changeover to the new equipment will take place in December; panel installation will probably not start until December, also, although that can take place in parallel. Prior to that time, all of the connecting hardware can be installed, which is 75% of the work. DBS has the panels and most of the other hardware in stock now, but they are dependent on the roof being completed.

- The interconnection witness test with Eversource is currently scheduled for April, which is the point at which the solar panels can go live.
- Jeff Linton requested a display in the school of power generation for educational purposes and possibly a link on the school website for the same purpose.

The committee reviewed the expenditures to-date and saw no issues or anomalies.

The meeting was adjourned at 6:58 PM.

Respectfully submitted,
Donald S. Stein

First Selectman

The next meeting will be at 6:00PM on Tuesday, November 10th at Town Hall.