

BOARD OF SELECTMEN – March 22, 2016

MINUTES:

Meeting called to order at 7:05PM. Present were First Selectman Don Stein and Selectmen Ray Pech and Mark Hemenway.

DELEGATIONS: Also present were Tom Palmer, Rita Wabrek and Nick Maltby.

MOTION: A motion was made by Mark Hemenway, seconded by Ray Pech, and passed unanimously to approve the minutes of the March 4, 2016 meeting.

MOTION: A motion was made by Mark Hemenway, seconded by Ray Pech, and passed unanimously to approve the following tax refund:

\$ 7.32	Thomas and Megan Affsa	refund
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DISCUSSION: Don Stein told the Selectmen that Natalia Zagula, the UCONN Intern developing the Plan of Conservation and Development, has completed her compilation of the survey and town meeting results and would be presenting her findings to the Planning & Zoning Commission. Subsequent to that meeting, he will request that she present her report to the Selectmen as part of the process of getting the POCD into the approval cycle.

DISCUSSION: Don Stein reviewed the presentation that defines the rationale for the Town to remain in the Resident State Trooper program, which he had prepared for the Board of Finance. This same information will be presented at the Town Budget Hearing and provides information on police activity in the Town and region, and cost options for providing police protection in the Town. The Town has also received letters from the Barkhamsted School Superintendent, Jeff Linton, and the Regional 7 Superintendent, Judy Palmer in support of this program.

He also informed the Selectmen that he had asked CCM to re-bid our electrical purchase contract to determine if there is a lower electric rate available to the Town. The results of the bid process will be available on March 30.

DISCUSSION: Rita Wabrek (President of New Hartford Ambulance) and Nick Maltby (VP) discussed their budget request to the Town, which was flat for coverage of their daytime, paid EMT program, but which included an increase to pay for purchase of a new ambulance. The Town's share of the EMT coverage continues to be \$30,000 per year, but the request to the Town for the annual payment of a 6-year loan on the ambulance is \$15,504. The Selectmen discussed with the representatives the trend in cost reductions they had implemented and also the fact that they have not been able to collect a high percentage of funds from the ambulance calls over and above that which is paid by the insurance carriers. The Ambulance group has been improving their collection rates and reducing costs, but this is an issue that needs continued attention. Mark Hemenway requested that the Don Stein look into the possibility of

the Town's share of the new ambulance costs being capitalized, rather than coming out of the operating budget.

MOTION: A motion was made by Mark Hemenway, seconded by Ray Pech, and passed unanimously to approve the requested program expenses and summer camp plan that had been submitted by Donna Bastrzycki, the Recreation Director. This is required per the Town ordinance, and the approved spreadsheets are attached.

DISCUSSION: The Selectmen reviewed the revised budgets (capital and General Government), which are under consideration by the Board of Finance. The only change to the capital budget previously reviewed is that the BOF moved the Board of Education request for sidewalk repairs (\$125,000) to FY '17/'18, reducing the total capital request for the coming fiscal year to \$69,000, of which the Town could apply \$25,000 being returned to the capital fund from prior years' projects. The General Government budget is unchanged except for the additional request from the New Hartford ambulance. The bottom line for this budget is an increase of \$41,927 or 2.02%, most of which is the result in a change in the insurance coverage for one of the employees and the additional funds requested by the ambulance service.

MOTION: A motion was made by Ray Pech, seconded by Mark Hemenway, and passed unanimously to add to the agenda a resolution approving the application by the Town Clerk for a Connecticut Historic Document Preservation Grant.

MOTION: A motion was made by Mark Hemenway, seconded by Ray Pech, and passed unanimously to approve the following resolution:

That Holly P. Krouse, Town Clerk of Barkhamsted, is authorized by the Board of Selectmen at their regular meeting of Mach 22, 20106, to make application to the State of Connecticut for Historic Document Preservation Grant.

MOTION: The meeting was adjourned at 9:05PM on a motion by Ray Pech, seconded by Mark Hemenway.

Respectfully submitted,

Donald S. Stein
First Selectman

Barkhamsted Summer Camp			2016	
Salaries				combined
POSITION	HRL.Rate	WEEKS	HOURS / WEEK	TOTAL
1 Director	\$17.00	1	50	\$850.00
1 Ast. Dir (k)	\$16.00	1	40	\$640.00
5 Counselors	\$9.15	1	31	\$1,418.25
1 Tween Leader	\$16.00	1	40	\$640.00
1 specialty instructor	\$16.00	1	35	\$560.00
1 Nurse	\$20.00	1	32	\$640.00
6 Junior Couns.	95.00 flat	1	30	\$570.00
				\$5,318.25
ORIENTATION				
1 Director	\$17.00		6	\$102.00
1 Ast. Dir (k)	\$16.00		6	\$96.00
5 Counselors	\$9.15		3	\$127.00
1 Tween Leader	\$16.00		6	\$96.00
1 specialty instructor	\$16.00		6	\$96.00
1 Nurse	\$20.00		6	\$120.00
				\$637.00
Pre-Post Set Up , Lesson Planning,				
1 Director	\$17.00		25	\$425.00
1 Asst. Dir (K)	\$16.00		10	\$160.00
1 Tween Leader	\$16.00		15	\$240.00
Camp Logistics				
Recreation Director		\$1,000.00		\$1,000.00
				\$1,825.00
Soc.Sec @ 7.65%				\$595.19
Equipment, Supplies & Expenses				
Arts/Crafts/Equipment/Snacks both groups				\$900.00
First Aid Supplies				\$60.00
DJ or Entertainment				\$300.00
Staff Shirts				\$200.00
Special Guests or Specialty Instructors				
Guest Spks&Material	\$150.00	3 guest speaker	3	\$450.00
				\$1,910.00
Camp Total				\$10,285.44

PROJECTED NET REVENUES & PROGRAM EXPENSES-2016-Barkhamsted Recreation

CATEGORY	PROGRAM	SEASON	MINIMUM Attendance	PROGRAM Fee	TOTAL Revenue	Instructor Expenses	Equipment Prog. Expense	NET Revenue
Spring-Family Free	Easter Egg Hunt	Spring	20	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00
Art and Crafts	Adult Art Class	Spring	4	\$115.00	\$460.00	\$400.00	\$0.00	\$60.00
Sports	Spring Zumba	Spring	8	\$45.00	\$360.00	\$175.00	\$0.00	\$185.00
Sports	Spring Zumba	Spring	10	\$45.00	\$450.00	\$175.00	\$0.00	\$275.00
Summer Camp	Summer Camp Full Day	Summer	40	\$170.00	\$6,800.00	\$6,800.00	\$500.00	\$500.00
Summer Camp	Summer Camp Half Day	Summer	8	\$95.00	\$760.00	\$760.00	\$400.00	\$400.00
Summer Camp	Nature Camp	Summer	30	\$40.00	\$1,200.00	\$700.00	\$50.00	\$450.00
Summer	Family Picnic/Music	Summer	25		\$0.00	\$350.00	\$250.00	\$600.00
Fall	Fall Zumba	Fall	8	\$45.00	\$360.00	\$175.00	\$0.00	\$185.00
Fall	Halloween Sock Hop	Fall	120	\$6.00	\$720.00	\$350.00	\$235.00	\$135.00
Fall-Family Free	Thanksgiving or Chirstmas Hike	Fall	12				\$50.00	\$50.00
Winter	Holiday Crafts	Winter	20	\$5.00	\$100.00	\$0.00	\$80.00	\$20.00
Sports	Ski Sundown	Winter-15	15	varies	\$2,693.00	\$2,693.00		\$0.00
Sports	Ski Sundown-BUS	Winter-15	14	\$30.00	\$420.00		\$400.00	\$20.00
Family Free	FALPS Joint Hike or Event	Summer	10	\$0.00			\$30.00	\$30.00
Family Free	Moonlight Canoe	Summer	10	\$0.00	\$0.00			\$0.00
Family Free	Jr. River Ranger Program	Summer	6	\$0.00	\$0.00			\$0.00
Family Free	River Clean UP with FRCC	Summer	12	\$0.00	\$0.00			\$0.00
Family Free	Rec and Falps Hike	Winter	8	\$0.00	\$0.00			\$0.00
Family Free	Christmas In Riverton Walk	Winter	6	\$0.00	\$0.00			\$0.00
Family Free	Earth Day Event	Spring	6	\$0.00	\$0.00		\$75.00	\$75.00
Family Free	Squire's Tavern Night	Fall	12	\$0.00	\$0.00			\$0.00
						Net Total		\$275.00
Family Free	Shop Rite-Programs/Classes?	Summer/Fall	12	\$0.00	\$0.00			
Other Expenses								
	NRPA-CRPA membership and workshop					\$800.00		\$900.00 total
	Mileage					\$100.00?		