

Meeting Minutes

Barkhamsted Highway Garage
Construction Meeting January 23, 2012

NAME	COMPANY	PRESENT
David Nelson	Borghesi Building & Eng.	X
Don Stein	Building Committee Member	X
Al Neumann	Building Committee Member	X
Rich Novak	Building Committee Member	X
Peter Bakker	Building Committee Member	X
Paul Duran	Building Committee Member	X
Bill LeGeyt	Building Committee Member	X

Agenda: Review misc. change orders, project schedule and milestone dates.

DATE	ITEM	ACTION
1/23/12	1.) General discussion regarding town budget, additional expenditures to be discussed further at the February full building committee meeting.	RECORD
1/23/12	2.) Borghesi has provided a change order for the additional communication wiring required for the fuel pump monitoring system. This change order has been accepted. <ul style="list-style-type: none">• The building committee has requested a breakdown of changes from Turri Electric regarding adds and credits to the original scope of work.	RECORD RECORD
1/23/12	3.) Borghesi has provided a change order for the remote eye sensors to be installed at all of the overhead doors. This change order has been accepted.	RECORD
1/23/12	4.) Borghesi has provided a change order to confirm the additional cost of the Jib crane foundation. This change order has been accepted.	RECORD
1/23/12	5.) Borghesi will provide a change order for adding motion sensor switches in the (2) lavs and shower room to control the lights and exhaust fan on the DPW side of the facility. This change has been authorized with the understanding that the cost will not exceed 500.00, a formal change order will be provided once the work is completed.	RECORD

* This and future meetings will be held at the town hall unless noted otherwise* There is no future weekly construction meetings scheduled. Next full building committee meeting will be determined by the building committee.

Note: These minutes were prepared by Borghesi Building and Engineering Company, Inc. for the purpose of recording information discussed at this meeting. Should anyone wish to correct any statement contained herein, please provide amendments for discussion at the next scheduled meeting.

Respectfully submitted,

BORGHESI BUILDING & ENGINEERING COMPANY, INC.

David Nelson

Project Manager