

**Town of Barkhamsted
School Roof Building Committee
Meeting Minutes
Tuesday, July 26, 2016
Barkhamsted Town Hall**

Attendance: Al Neumann, Don Stein, Carmen Smith, Rich Winn, Sarah Nanni and Paul Duran. Also present was Roger LaFleur and Jeff Linton. Al Neumann left the meeting at 5:55 and Sarah Nanni was appointed acting chair.

Meeting called to order at 5:30 PM by Al Neumann.

The minutes of the meeting of June 28, 2016, were approved on a motion made by Carmen Smith, seconded by Rich Winn, and passed unanimously.

Fencing around Switchgear:

The Committee discussed fencing options, primarily whether the contract specification was just for “fence” or “chain-link fence”. Erik Bartone has stated that he would install an 8’ chain-link fence with inserts at no cost, but the up-charge to an 8’ Ameristar, pool-type fence would be just under \$14,000. Roger took an action to review the language in the specs to determine what was required of DBS Energy.

The Committee agreed that the more expensive fence was not satisfactory for the purpose and the price was too high. However, they suggested that a chain link fence and inserts, both vinyl coated in the same color, would likely be acceptable. It was requested that the architect research what was available and that he also recommend how to make the area a bit more decorative as it is very near the main school entrance and residents drive by the school quite frequently. That could include plantings and/or different types of fencing depending on the side of the enclosure.

It was also suggested that the Pleasant Valley Fence Company be contacted to obtain a quote and to discuss the options.

Open Issues:

Beaulieu has completed all actions regarding the gutters and the diverter that would prevent the front door gutter from overflowing.

Don Stein received an action to contact the Town’s liaison with Eversource in an attempt to expedite the response as to whether they would allow the transformers to be inside the enclosure. The Town also needs Eversource’s approval to install the ZREC meter to allow us to start collecting that revenue.

It was noted that DBS will do the first year’s annual maintenance on the photovoltaics system and that the town was responsible after that. This will cost about \$2,500-3,000 annually, but it is expected that DBS will be doing that work also.

Roger LaFleur noted that he had submitted an EDO46 for reimbursement of PV project expenses and that the Town will see about \$250,000 in mid-September.

The Committee reviewed two invoices from CREC for project management, and there were no change orders for approval.

The meeting was adjourned at 6:15 PM on a motion by Rich Winn and seconded by Carmen Smith.

Respectfully submitted,

Donald S. Stein

First Selectman