

DATE	ITEM	ACTION
7/26/11-	4.) Electrical plan review	
	<ul style="list-style-type: none"> • Ray Turri will submit an updated layout drawing based on the marked up drawing supplied by the town. This drawing will be submitted to the committee on 8/2/11 for final review prior to confirming any credits or additional costs. 	ON-GOING
	<ul style="list-style-type: none"> • During the existing equipment review it was discovered that the existing air compressor requires 230 volt power, this item may require a buck boost transformer to operate. Additional testing after the compressor is relocated will determine if additional power will be needed. All other existing equipment will have adequate power supply available. 	RECORD
	<ul style="list-style-type: none"> • Turri Electric will provide a quote for an alternative generator using propane as the fuel source. Location of the existing or proposed generator needs to be reviewed prior to installation. 	ON-GOING
	<ul style="list-style-type: none"> • Turri Electric will provide a quote for hand dryers as an alternative to the paper towel dispensers in the lavs. 	ON-GOING
	<ul style="list-style-type: none"> • Pump alarm for the oil water separator holding tank should be considered 	ON-GOING
	<ul style="list-style-type: none"> • Additional lighting to replace the light pole removed from the dump access driveway should be reviewed. 	ON-GOING
	<ul style="list-style-type: none"> • Additional review of the site lighting locations will be required prior to installation. 	ON-GOING
7/26/11-	5.) Plumbing, HVAC plan review	
	<ul style="list-style-type: none"> • Radiant floor tubing details will be supplied to the committee for field review of the installation. 	ON-GOING
	<ul style="list-style-type: none"> • Thermostat security and placement should be reviewed further. 	ON-GOING
	<ul style="list-style-type: none"> • RFP and contract requirements for a building management system should be reviewed further. 	ON-GOING
	<ul style="list-style-type: none"> • Borghesi will produce a drawing for the floor slab slopes to the trench drains of the garage for review at the 8/2/11 construction meeting 	ON-GOING
	<ul style="list-style-type: none"> • The wash bay will be moved to the adjacent bay between grids 4 and 5. 	RECORD
	<ul style="list-style-type: none"> • (2) Additional frost free hose bibs will be installed on the exterior of the office near the side door exits. Additionally a frost free hose bib should be installed in the salt shed building and at the fuel depot. 	

DATE	ITEM	ACTION
	Borghesi will supply a cost for this request.	ON-GOING
	<ul style="list-style-type: none"> Barry Cone will review the cooling tonnage design for the meeting room. 	ON-GOING
	<ul style="list-style-type: none"> Barry Cone shall supply data on the split system for sound as they are located near an office. 	ON-GOING
	<ul style="list-style-type: none"> Additional discussion regarding a floor drain in the boiler room may be required per preliminary comments from the building dept. 	ON-GOING
7/12/11-	3.) Borghesi Bldg. & Engr. submitted exterior siding and asphalt shingle samples.	
	<ul style="list-style-type: none"> Lap and shingle siding will be reviewed for color lap exposures, and texture for shingle siding 	ON-GOING
	<ul style="list-style-type: none"> Asphalt shingles will be reviewed for color 	ON-GOING
7/12/11-	4.) Discussion regarding the discovery of unacceptable soil bearing conditions during the removal of the existing foundation:	
	<ul style="list-style-type: none"> Building committee has authorized Borghesi Bldg. & Engr. to proceed with the prescribed scope of work per Herb Lobdell's recommendations. A detailed change order will be generated as the work is completed. 	RECORD
7/12/11-	5.) Borghesi Bldg. & Engr. has submitted a Change Order for the credit of the Special inspection allowance.	
	<ul style="list-style-type: none"> 7/26/11- signed C.O. has been recieved 	RECORD
6/28/11	7.) The transformer pad and the generator pad locations will be reversed on the site plans to accommodate the electrical switchgear. Sizes for the pads and conduit locations need to be confirmed.	
	<ul style="list-style-type: none"> 7/26/11- After further review the T-pad will remain as shown on the site plans and the generator pad location and size will need to be reviewed once the generator option is reviewed by the building committee 	RECORD

DATE	ITEM	ACTION
6/28/11	8.) Fire alarm system will be reviewed by Ray Turri for cost savings as well as security options for a combined system. Ray will consult with Berkshire alarm for the additional system requirements	
	<ul style="list-style-type: none"> • 7/26/11- Borghesi will invite Berkshire Alarm to a future meeting to discuss options for the security and fire alarm systems based on the preliminary quote received. 	ON-GOING

- Misc. topics for further discussion: ON-GOING
- Floor treatment in the garage area
 - Salt shed summer ventilation
 - Exterior building finishes
 - Waste oil furnace supplier
 - Plumbing submittals
 - Review of proposed furnace room layout
 - Jib crane location

* This and future meetings will be held at the town hall* The next meeting is scheduled for August 2nd at 3:00pm

Note: These minutes were prepared by Borghesi Building and Engineering Company, Inc. for the purpose of recording information discussed at this meeting. Should anyone wish to correct any statement contained herein, please provide amendments for discussion at the next scheduled meeting.

Respectfully submitted,

BORGHESI BUILDING & ENGINEERING COMPANY, INC.

David Nelson
Project Manager

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