

**TOWN OF BARKHAMSTED
BOARD OF FINANCE
MINUTES OF SPECIAL MEETING
TUESDAY, JANUARY 19, 2016**

Chairman Rich Winn called the meeting to order at 7:00 p.m. Members present were Richard Winn, Matt Kelly, David Moulton, John Doyle, Steve Egbertson, Salvatore Tartaglione and alternate Julia Pattison. Also present were First Selectman Donald Stein, Assistant Treasurer Spencer Monroe and George Sinnamon of Sinnamon & Associates, LLC, the Town's Auditor.

Transfers:

None

Election of Chairman and Secretary:

Dave Moulton made a motion to elect Richard Winn as Chairman of the Board of Finance. Matt Kelly seconded and motion passed unanimously.
John Doyle made a motion to elect Matt Kelly as Secretary of the Board of Finance. Sal Tartaglione seconded and the motion passed unanimously.

Vote on 2016 Board of Finance Meeting Schedule:

See attached schedule of meeting dates.
Dave Moulton made a motion to accept list of BOF 2016 schedule.
Matt Kelly seconded and motion passed unanimously.

Review and Act on the 2014/2015 Audit:

Review lead by Auditor George Sinnamon.
Matt Kelly made a motion to accept the Audit as presented.
Dave Moulton seconded and the motion passed unanimously.

Review of FY 2015/2016 General Government budget expenditures to-date:

Reviewed by Selectman Stein as on track.

Discussion of 2016/2017 Budgets – set dates for Budget Hearing and Annual Town Meeting:

Discussion of Regional 7 student population growth. Dave Moulton requested a list of options be presented for State Trooper Program.
Matt Kelly made a motion to set April 25, 2016 as the date for the Budget Hearing.
Note the Annual Town Meeting is expected to be May 10th.
Sal Tartaglione seconded the motion and the motion passed unanimously.

Discussion of 5-year Capital Plan and appointment for the BOF members to Capital Projects Committee:

Discussion led by Selectman Stein especially on past refurbishing of vehicles.

Matt Kelly made a motion to have John Doyle and Dave Moulton from the Board of Finance serve on the Capital Projects Committee. Sal Tartaglione seconded the motion and passed unanimously.

State Budget and Municipal Grant Status Update:

Reviewed CCM estimated reductions in Municipal Aid, showing a reduction to Barkhamsted in the amount of \$19,907.

Update on School Roof and Photovoltaics projects, including Bond payments:

Minor punch list on roof.
Photovoltaic should go live in April 2016.

Approval of Minutes:

Matt Kelly made a motion to approve the Minutes of November 17, 2015. Seconded by John Doyle and passed unanimously.

Correspondence:

Reviewed, no action taken.

Matt Kelly made a motion to adjourn at 8:29 PM. Sal Tartaglione seconded and the motion passed unanimously.

Respectfully submitted _____
Matthew Kelly
Secretary

Date _____