

**Town of Barkhamsted
School Roof Building Committee**

**Meeting Minutes
Tuesday, May 12, 2015
Barkhamsted Town Hall**

Attendance: Don Stein, Rich Winn, Al Neumann, Carmen Smith, and Paul Duran. Also present was Roger LaFleur,.

Meeting called to order at 6:02 PM.

The minutes of the meeting of April 16, 2015 were approved on a motion made by Carmen Smith, seconded by Paul Duran, and passed unanimously. Al Neumann and Carmen Smith abstained.

On a motion made by Don Stein, and seconded by Rich Winn, Beaulieu Company, LLC, was approved as the contractor for the School Roof project. This contractor was low bidder and received good references regarding quality of workmanship. Their references were not as good relative to the needed paperwork, but this aspect of the project will be monitored by Roger LaFleur, as project manager. They are a union shop and are very familiar with all of the requirements for a prevailing wage contract. At the scope review on May 11, attended by the president of the company and the office manager, they appeared to have a good understanding of all aspects of the project. It is expected that they will start on June 22 and finish on August 22. Roger will be the Point of Contact and he and Tim Mulcahy from Garland will be on site most days to inspect the work.

The committee discussed the responsibility for roof penetrations for the wiring from the solar arrays and was informed that the roofing contractor was responsible for retrofit once the arrays were in place. Garland will sign off on all penetrations to assure that they were done properly and to assure that the warranty was in effect. It is expected that there will be ~15 penetrations.

On May 20, there will be a meeting with the local fire chiefs and other officials, with Roger LaFleur and Erik Bartone, the photovoltaic consultant, to review any safety issues with the metal roof and the solar arrays. The work will be done fully up to code standards and there are not expected to be any issues.

Relative to the solar project, the State approved local review, which should be complete this week. Once that is complete and the State has approved the plans, the Town can go to bid. The project is in the Special Act of the Legislature for approval, but it is not totally clear when that act will pass, based on the unknown legislative session completion. Until the project is approved and the Bond Commission approves the funding, there is some very minimal risk to the Town. As a minimum, we cannot kick it off until the project approval by the Legislature.

Two actions were given to the design team: 1) was to check alternate ways to run a ground wire into the electrical room as required by the latest code; and 2) was to find out from the Fire Marshall if there were any issues with leaving the dumpsters overnight with material. The metal dumpster will be emptied every night to avoid theft, but the other materials may not have to be removed.

The meeting was adjourned at 6:45, on a motion made by Carmen Smith, seconded by Paul Duran, and passed unanimously.

Respectfully submitted,
Donald S. Stein

First Selectman

Next Meeting: June 9, 6:00PM; Town Hall