

**TOWN OF BARKHAMSTED
PLANNING AND ZONING COMMISSION
MINUTES OF REGULAR MEETING
THURSDAY, DECEMBER 13, 2012**

Chairman Christina Lavieri called the meeting to order at 7:00 p.m. Members present were Jim Hart, Sharon Neumann-Lynes, John Polderman and alternate, Tim Grohowski. Also present was Debra Brydon, Zoning Enforcement Officer. Tim Grohowski was seated for Greg Gordon.

NEW APPLICATIONS: None

PUBLIC HEARINGS: None

PENDING APPLICATIONS: None

APPROVAL OF MINUTES:

Hart made a motion to approve the minutes from November 8, 2012, seconded by Grohowski and unanimously approved.

CORRESPONDENCE: Reviewed; no action taken.

ANY OTHER BUSINESS LEGAL AND PROPER TO COME BEFORE SAID MEETING:

Kim Hamel from the Brass Horse did not attend the meeting, but Debbie Brydon explained to the commission her problem about exceeding 32 square feet of signage at the business. The sign regulations from New Hartford were distributed to the commission members for their review. The commission asked staff to consult with Martin Connor, Town Planner to craft a Special Exception regulation for signs exceeding 32 square feet in the B-1, B-2, I-1, I-2, I-3 and PVC/RC zones.

Debbie questioned the commission on the accessory apartment regulations. The commission agreed that a zoning permit would be required from the Zoning Enforcement Officer, instead of a Special Exception hearing, in a situation where a garage was converted into an accessory apartment and then a new garage was built.

The commission also agreed that they would not be pursuing an amendment to the Zoning Regulations for a decrease in the side yard setbacks for decks attached to above ground swimming pools, as proposed by Scott Hoskins.

Hart made a motion to add "Set Meeting Dates" to the agenda, seconded by Polderman and unanimously approved.

SET MEETING DATES:

Hart made a motion to approve the meeting dates for 2013, as presented, seconded by Neumann-Lynes and unanimously approved.

REPORT FROM ZONING ENFORCEMENT OFFICER: None

PUBLIC COMMENT: None

Hart made a motion to adjourn the meeting at 8:25 pm, seconded by Neumann-Lynes and unanimously approved.

James Hart
Secretary