

**Town of Barkhamsted  
School Roof Building Committee**

**Meeting Minutes  
Wednesday, July 29, 2015  
Barkhamsted Town Hall**

Attendance: Don Stein, Carmen Smith, Sarah Nanni, Al Neumann, Rich Winn and Paul Duran. Also present were Eric LaChappelle and Roger LaFleur.

Meeting called to order at 5:03 PM.

The minutes of the meeting of July 14, 2015 were approved on a motion made by Paul Duran, seconded by Sarah Nanni, and passed unanimously.

Roof project status:

- The inactive roof stack that had been questioned at the prior meeting has been determined to be not in use and will be eliminated, reducing the need for a roof penetration at that location.
- Beaulieu has indicated that they will not ask for an extra for the additional labor required to remove the ice/water shield where it has adhered to the plywood.
- Due to the summer heat, the crew will start at 6:00AM so that they can quit earlier in the day.
- The gutters and other special sheet metal parts are being fabricated and the metal roof installation will begin on Monday, August 3. It is still anticipated that the work will be completed by August 22, unless the weather causes significant delays.

Photovoltaics project status:

- Roger stated that the contractor who installed the PV panels must be certified to work with the Garland metal roof, in order to maintain the roof warranty. After investigating All-Electric's credentials, it appears that they are not certified. DBS provided documentation that indicated that they had all the necessary certifications.
- Since All-Electric was not certified, had arbitrarily raised their price without a request for re-bid, and had not provided real justification for the change in price, Roger recommended that the contract be awarded to DBS.
- DBS had lower their price by ~\$30,000 and had also submitted a recommendation to modify the electrical conduit routing, which would result in fewer penetrations to bring the electrical power into the school. This proposal has to be evaluated by the engineer and architect, and would provide additional advantages if approved. The final approval and value for the contract will be voted on at the August 4 meeting.

The meeting was adjourned at 5:40.

Respectfully submitted,  
Donald S. Stein

First Selectman

*The next meeting will be at 5:00PM on August 4<sup>th</sup> at Town Hall and will be the only meeting scheduled for August.*