

**TOWN OF BARKHAMSTED
PLANNING AND ZONING COMMISSION
MINUTES OF WORKSHOP MEETING
THURSDAY, MAY 26, 2016**

Chairman Christina Lavieri called the meeting to order at 7:05 p.m. Members present were James Hart, John Polderman, Greg Gordon, Sharon Neumann-Lynes and alternates, Tom Andersen and Al Neumann. Also present was Zoning Enforcement Officer, Debbie Brydon.

NEW APPLICATIONS:

- a. West Hill Property, LLC., applicant/owner, 16 West West Hill Road.
Application for site plan approval for construction of new building**

Martin Marola and Allan Borghesi presented the site plan to the commission. The property is a total of 23, plus acres. The Tru-Hitch, Inc. business is located on the property and they manufacture trailer systems for the military. The business is growing and Mr. Marola is proposing to build a 6500 square foot building to house a crane system to load and service the trailers inside. The site plan was reviewed by the commission.

PENDING APPLICATIONS:

- a. West Hill Property, LLC., applicant/owner, 16 West West Hill Road.
Application for site plan approval for construction of new building**

Hart made a motion to approve the site plan as presented and as per oral and written testimony, seconded by Polderman and unanimously approved.

REIVEW PLAN OF CONSERVATION AND DEVELOPMENT:

The commission discussed the time line on completing the Plan, now that Natalia has finished. Paul Hart has completed the historical portion. Debbie Brydon will also work on getting the Hazard Mitigation Plan portion from Rick Lynn. Staff also reviewed with the commission Selectman Stein's comments and thoughts on the draft Plan.

Chairman Lavieri asked each board member to take a section of the Plan and review for grammar and content, as well as reviewing the same pertinent section in the old Plan to see if there was anything that should remain in the 2017 Plan. Each board member was assigned their section. Debbie will work on getting the maps and pictures from Natalia.

The review process should be completed by September 1st. The draft Plans will then be distributed to the other commissions, as well as Town Planner, Martin Connor. The Plan should be ready to go to Public Hearing by February of 2017.

APPROVAL OF MINUTES:

Hart made a motion to approve the minutes of April 28, 2016, as presented, seconded by Polderman and unanimously approved.

ANY OTHER BUSINESS LEGAL AND PROPER TO COME BEFORE SAID MEETING:

None

CORRESPONDENCE: Reviewed; no action taken.

PUBLIC COMMENT: None

Neumann-Lynes made a motion to adjourn the meeting at 8:45pm, seconded by Hart and unanimously approved.

James Hart
Secretary