

**Town of Barkhamsted
School Roof Building Committee
Meeting Minutes
Tuesday, May 10, 2016
Barkhamsted Town Hall**

Attendance: Don Stein, Sarah Nanni, Carmen Smith, Al Neumann, Rich Winn and Paul Duran. Also present was Roger LaFleur.

Meeting called to order at 5:50 PM.

The minutes of the meeting of March 15, 2016 were approved on a motion made by Paul Duran, seconded by Rich Winn, and passed unanimously.

Roof Project

- The Committee discussed the issue of too much water running down the roof, over the gutter and onto the area near the front door entrance. Roger was directed to review the current design for water runoff in the valley above the door, verify a revised design for this area and provide a quote for the needed improvements.
- Roger was requested to review those areas in the gutters where the pitch is not smooth to determine appropriate corrective action. Additionally, three areas need to be fixed for downspout improvements
- Roger provided two copies of the warranty, which will be reviewed by Al Neumann. Once it is approved, Don Stein will sign for the Town and a copy will be kept at the School and a second copy will be at Town Hall
- Don Stein signed the change order for ice melt cables which had been approved at the March 15, 2016 meeting.

Solar Project

- The Committee was also concerned about the electrical conduit (silver, galvanized pipe) that is running down the north side of the roof, and which provides an unappealing contrast to the brown roof. There will be an on-site review of options for changing the conduit to be more aesthetically appropriate.
- June 24 – scheduled for service switchover. If there are problems, the work can continue into the weekend.
- May 13 – solar panel installation complete.

There were no new bills received or expenditures made.

The meeting was adjourned at 6:30 PM on a motion by Sarah Nanni and seconded by Carmen Smith.

Respectfully submitted,

Donald S. Stein

First Selectman