

## TOWN GARAGE BUILDING COMMITTEE

### MEETING MINUTES

FEBRUARY 2, 2012

### BARKHAMSTED TOWN GARAGE

Members in attendance were Peter Bakker, Paul Duran, Bill LeGeyt, Rich Novak (alternate), Carmen Smith, Don Stein and Bob Zematis. Al Neumann, Linda Persechino (alternate) and Gary Stewart (alternate) were absent.

Also present was Dave Nelson of Borghesi Building.

The meeting was called to order at 7:15 PM after the committee toured and inspected the building. Peter Bakker, Vice Chairman, acted as Chairman and Rich Novak was appointed to a voting seat due to the absence of Al Neumann.

On a motion made by Bill LeGeyt, and seconded by Bob Zematis, the minutes of January 5, 2012, were approved unanimously.

On a motion made by Bill LeGeyt and seconded by Don Stein, the minutes of January 23, 2012 were approved unanimously. Carmen Smith and Bob Zematis abstained.

**Permits:** Don Stein updated the committee on the various required permits. The CT DOT has approved and signed the parking lease along Route 44. The CT DEEP permit for storage of oil and discharge of wastewater was completed and submitted to the DEEP for State approval. The Spill Prevention and Control Plan does not require approval, but must be sent to and filed with the DEEP.

**Schedule:** The well is still on hold awaiting agreement between the adjoining property owner and the RRDD #1 to provide water to their facility and the Town Garage. The RRDD #1 is working through the legal aspects and will hopefully be ready to drill the well in the next few weeks.

Dave Nelson presented a list of items on the punch list for completion. In addition to the list provided, the committee requested that Borghesi provide a shower room sign and install a coat rack and shelf in the alcove by the bathrooms in the community room.

There is a problem with the closure on the community room door from the front entrance, since the door hardware does not match the alarm system door strike installed by Berkshire. Dave Wilson of Berkshire Alarm and Dave Nelson will coordinate a solution and contact Don Stein with their recommended resolution.

Other items needing attention are:

- Dave Nelson to provide a letter certifying that all Perlite insulation had been properly installed in the concrete block foundation. He provided technical details of this material as a submittal at the meeting.

- A flagpole and a light by the RRDD #1 entrance need to be added to the project list and Rich Novak needs to get appropriate OSHA signage and equipment installed in the garage.
- A landscaping subcommittee needs to be chartered and local nurseries contacted to determine landscaping needs and costs. Don Stein took the action to contact the Women’s Club to determine if they wish to support this activity.

**Costs and Change Orders:** Based on an analysis of costs to-date, the project at completion appears to be coming in at less than \$1.95 million. On a motion by Paul Duran, seconded by Carmen Smith and passed unanimously, the committee requested that Borghesi issue a credit against the contract value for the following allowances:

	<b>Original Amount</b>	<b>Amount used</b>
Landscaping	18000.00	0.00
Cabinets	6000.00	3,404.00 (*)
Storage/Shelving	2000.00	0.00
Locker Allowance	2000.00	0.00
Signage Allowance	1000.00	680.00 (*)
Environmental Allowance	30,000.00	17,081.00
(*)= additional invoices may be pending		

Borghesi will retain the paving allowance and be responsible for the second course of paving in the Spring.

On a motion by Rich Novak, seconded by Bill LeGeyt, and passed unanimously, the committee approved the additional work scope from Berkshire Alarm, including the addition of a fire enunciator panel at the front entrance for the fire departments, the wiring completion for internet and phone access and the final definition of the access control on all of the facility doors. These changes totaled \$4946.98.

The meeting was adjourned at 8:30 PM.

Respectfully submitted,

Donald S. Stein  
First Selectman