

**Town of Barkhamsted
School Roof Building Committee**

**Meeting Minutes
Tuesday, July 14, 2015
Barkhamsted Town Hall**

Attendance: Don Stein, Carmen Smith, Sarah Nanni, and Paul Duran. Also present were Jeff Linton and Roger LaFleur.

Meeting called to order at 5:42 PM.

Sarah Nanni was appointed as temporary chairman on a motion by Paul Duran, seconded by Carmen Smith, and passed unanimously.

The minutes of the meeting of June 9, 2015 were approved on a motion made by Paul Duran, seconded by Carmen Smith, and passed unanimously. Sarah Nanni abstained.

Roof project status:

- Roger has been inspecting the project daily and reported that the stripping of the old shingles was proceeding well. The only problem is that the ice and water shield from the previous roof has embedded itself in the plywood in certain areas and is hard to get off. The contractor has been talking about putting in for an extra for the additional labor, but Tim Mulcahy and Roger have not agreed to this. There is a little shield material left from the stripping process, since they have to be careful not to damage the plywood, but this should not affect the warranty or the look of the roof. A small allowable extra will be considered, but the contractor should have anticipated this situation.
- About ½ of the roof has been stripped and, of that, about 25% has the problem. Mike Beaulieu will be asked for daily reports on the extra labor expended as a result of the problem areas.
- We are receiving certified payrolls and the contractor submitted an invoice for \$107,202.75, which was reviewed by the committee.
- Roofing panels are expected to be delivered on June 20 and will be placed on the roof by the contractor. The roofing crew will then be sent to the job and will begin installation. The expectation is that the job will be complete by August 22, as scheduled.

Photovoltaics project status:

- Roger reported that two bids were received, and that both contractors were pre-qualified by the CT Department of Administrative Services (required if contract value is over \$400,000). DBS Energy bid \$696,000 and All-Electric from Milford bid \$492,000. The project budget is \$685,000.
- Roger completed a scope review on July 14 with the low bidder. The project's engineer and architect also participated. All-Electric answered all questions well, and they are a union shop and seemed to have a good understanding of the project's scope. However, a few hours after the review, they sent in an unsolicited increase in their price of \$65,000.
- The committee requested that Roger do a thorough check on All-Electric's references and also ask DBS for a revised quote, if they wished to adjust their price. He was also

asked to obtain the electronic back-up for All-Electric's original quote and the revised quote, in order to review the "electronic glitch" that caused the bid discrepancy.

- It was also determined that the revision by All-Electric could disqualify them due to their submittal of an unauthorized revision.
- As soon as Roger has a recommendation, the committee will meet to review his choice and act on it.

The meeting was adjourned at 6:50, on a motion made by Paul Duran, seconded by Carmen Smith, and passed unanimously.

Respectfully submitted,
Donald S. Stein

First Selectman