

**Town of Barkhamsted  
School Roof Building Committee  
Meeting Minutes  
Thursday, January 21, 2016  
Barkhamsted Town Hall**

Attendance: Don Stein, Sarah Nanni, Carmen Smith, Al Neumann, Rich Winn and Paul Duran. Also present were Jeff Linton and Roger LaFleur.

Meeting called to order at 5:05 PM.

The minutes of the meeting of November 16, 2015 were approved on a motion made by Paul Duran, seconded by Rich Winn, and passed unanimously.

Roof Project

- Per Roger LaFleur, the roof project is now 100% complete. This was also verified by an inspection by Eric LaChappelle, the architect of record.
  - Gutter leaks have been repaired, structural work in the attic has been accomplished, and bracing over the kindergarten is also done.
  - There was discussion that the down spouts/roof vents were white instead of brown, due to the unavailability of the material in brown. The committee agreed that the project funds would be used to paint the white parts in the spring so that they better match the rest of the building.
  - AL Neumann requested that Roger LaFleur receive phone numbers from Mike Beaulieu in case there is a need to contact them.
- On a motion by Paul Duran, seconded by Rich Winn, and passed unanimously, the roof project was accepted as complete. The Board of Education now has to pass a similar resolution so that the State will release their holdback from the reimbursements to the Town.

Solar Project

- DBS has been focusing on completing three other projects and is expected to be on-site the first week of February to complete the installation of the switchgear and to begin the installation of solar panel hardware.
- Eversource has yet to commit to a date for the switch to the new transformers and switchgear. Roger LaFleur was requested to request that this take place between February 12<sup>th</sup> and February 16<sup>th</sup>, when the school has their Presidents' Day break.
- Roger was requested to provide the committee with a firm schedule from DBS, so that they could monitor the activities and progress.

The committee reviewed the expenditures to-date, the bills received and the cash flow analysis and saw no issues or anomalies.

The meeting was adjourned at 6:40 PM.

Respectfully submitted,  
Donald S. Stein

First Selectman

***The next meeting will be at 5:30PM on Tuesday, March 8<sup>th</sup>, at Town Hall. There will be no February meeting, unless required***