

**Town of Barkhamsted  
School Roof Building Committee**

**Meeting Minutes  
Tuesday, August 4, 2015  
Barkhamsted Town Hall**

Attendance: Don Stein, Al Neumann, Rich Winn and Paul Duran (by phone). Also present were Erik Bartone (DBS Energy), Roger LaFleur and Paul Kramarchyk (resident).

Meeting called to order at 5:12 PM.

The minutes of the meeting of July 29, 2015 were approved on a motion made by Paul Duran, seconded by Rich Winn, and passed unanimously.

- Roger LaFleur and Erik Bartone discussed the bid from DBS Energy, which is the successful bidder. The original bid was reduced by \$30,000 for a bottom line figure of \$667,000. They have also submitted an option for an additional savings of approximately \$30,000 for a design change which rework the methodology for routing electrical conduits from the panels and reducing the number of roof penetrations.
- The redesign has not been formally submitted to the engineer for review, but will be submitted once the contract has been signed. They also need to have another meeting with the Fire Department to make sure they have addressed all of those concerns which were raised previously.
- The redesign would eliminate the individual conduit penetrations previously specified (~15) by combining the cabling into a 2 or 2 ½ inch common conduit (fabricated from IMC – “intermediate metallic conduit”). The electrical combiner would be mounted on the roof, rather than the attic, which is a more normal procedure.
- The committee requested that DBS look at the aesthetics of where the conduit comes off the roof and into the building and also look at where to locate the combiner box. One possibility that was discussed was the use of a “gutter downspout” to cover over the conduit as it comes into the school.

On a motion by Rich Winn, seconded by Paul Duran, and passed unanimously, the committee approved the contract with DBS at a value of \$667,000 with the stipulation that the proposed design change be negotiated upon completion and approval by the engineer and architect of the optional design change for routing of the electrical conduit.

The members also reviewed the 2<sup>nd</sup> invoice from Beaulieu Company for the roofing project and agreed that it should be paid.

The meeting was adjourned at 5:32 PM on a motion by Rich Winn, seconded by Don Stein and passed unanimously.

Respectfully submitted,  
Donald S. Stein

First Selectman

*The next meeting will be at 6:00PM on Tuesday, September 8<sup>th</sup> at Town Hall.*