

c. Timing	<u>Evelyn and Erick</u>
d. Gathering materials	<u>Lisa</u>
e. Starting Seeds and Preparing Area	<u>Erick and students</u>
f. Installation I- straw bales	<u>Evelyn</u>
g. Installation II- setting up garden	<u>Evelyn</u>
h. Signage	<u>Jennifer</u>
i. Maintenance- calendar	<u>Jennifer</u>
j. Harvest/Distribution	<u>Jennifer</u>
k. Put to Bed/Store items	<u>Erick with NWR kids</u>
l. Evaluation- ongoing and final	<u>Khea</u>
m. Administrative	<u>Lisa</u>
n. Funding/Garnering	<u>Jennifer</u>
o. Planning for next season	<u>Khea</u>

- 4a. Recruit more adults- the more the merrier- signs to post around and about
- 4b. Training- adult/student volunteers- Sharon to send links and read links
- 4c. Determine overall schedule
- 4d. See materials list and 4j. Further discussion needed as to collection of materials- who has truck!
- 4e. Planting seeds (over time may be activity that NWR7 students do with elementary students) and preparing garden area
- 4f. and g. Create Installation Day I and II task lists
- 4h. Design signs- for whole garden, specific plants, Installation Days???
- 4i. Create and complete calendar for maintenance
- 4j. Create harvest calendar and distribution plan
- 4k. Create Garden Go To Sleep Day task list- oversee dismantling and storage- Khea to check with town about use of garage across the street
- 4l. Design, disseminate, collect and analyze
- 4m. Written documentation, writing and filing (solicitation and thank you letters, publicity, etc.)
- 4n. Brainstorming and connecting for free materials/donated materials/potential funders- solicitation and thank yous – Khea to work on crafting mission statement- some words: volunteers, community, sustainable agriculture, learning by doing
- 4o. Building on evaluation results- meeting, note-taking. survey of all involved

Lisa gave Jennifer the Fiskars \$1,000 grant application due 2/19/2010. Jennifer also to check about Farmington River Watershed for rain barrels or writing a mini-grant to Farmington River Coordinating Council (FRCC located at Squire's Tavern on East River Road.)

Next Meeting: Tuesday, February 23, 2010 at the Town Hall (Lisa to verify) at 6:30 pm
Meeting adjourned at 7:30 pm- we will attempt in future meetings to keep to one hour in recognition of the value of people's time.

Minutes submitted by,
Lisa Candels

SUPPLIES

14-straw bales (extra for mulch)

? (number)- saplings 13' high.

28- metal stakes/ribar or wood to tie tomatoes & peppers- K

8 cups bloodmeal to pretreat bales

nozzle that has a shower-head like end- K

hose - K

soaker hose- K

peat pots- Erick to get from Freund's, next time perhaps paper peat pot makers of Khea and Jennifer

starter mix- to PURCHASE CERTIFIED

scissors- K (and everyone to bring on set-up day)

trowels- K (everyone to bring again)

fish emulsion (feed weekly): this is relatively expensive to buy or we can experiment with compost

tea- project for NWR#& kids

cardboard (Lisa has)

center mulch

rain barrels

broken patio stone

mulch- Khea to check with DOT

twine- Lisa and Sharon have this

PLANT LIST: Evelyn to revise. Desire to have very colorful mix, Jeff Krug to purchase seeds from Fedco.

Seeds or seedlings for:

tomatoes

broccoli

bush beans

lettuce- arugula, oakleaf, suggestion to get a mix

peppers

cukes

squash

chard, rainbow/kale

parsley

snow peas/sugar snap peas

alpine strawberries- key to obtain from nurseries

alyssum/marigolds/nasturtium and sunflowers to beautify edges

POTENTIAL SUPPLIERS

Town Dump- Khea to check for stakes, nozzle, hoses, scissors, trowels

Tractor Supply

Home Depot

Winsted Feed

Greszyck Farm, New Hartford

FreeCycle

Barkhamsted citizens

Lightstat

Pleasant Valley Fence

Fedco, or other seed companies