# **BOARD OF SELECTMEN – November 22, 2016**

#### **MINUTES:**

Meeting called to order at 7:00 PM. Present were First Selectman Don Stein and Selectmen Ray Pech and Mark Hemenway.

**DELEGATIONS:** No delegations were present.

**PUBLIC COMMENT:** No representatives from the public were present.

**MOTION:** A motion was made by Ray Pech, seconded by, Don Stein and passed unanimously to approve the minutes of the November 8, 2016 Meeting. Mark Hemenway abstained.

No tax refunds were presented by the Tax Collector.

#### **DISCUSSION:**

There were no updates on the status of the wildlife census on the Greenwoods property nor on the opening day discussions with the CT DEEP regarding opening day of the campground in American Legion State Forest.

**MOTION:** A motion was made by Ray Pech, seconded by Mark Hemenway, and passed unanimously, to approve the attached call for a Special Town Meeting to be held on December 6, 2016. The presented call did not include Item 7, which was requested by the Tax Collector, which would allow the waiving of small tax bills under \$5, rather than the current allowance of \$1. This is allowed under State statute and would reduce the work and associated with a very small return to the Town.

**MOTION:** A motion was made by Mark Hemenway, seconded by Ray Pech, and passed unanimously, to appoint Cara Nguyen (term from 11/23/16 to 12/31/21), Donna Farr (term from 11/23/16 to 12/31/20), Pam Welles (term from 11/23/16 to 12/31/19), and Melissa Roy (term from 11/23/16 to 12/31/17) to the Recreation Commission.

**OTHER BUSINESS:** The Selectmen discussed the 2017 meeting schedule which needs to be approved at the next BOS meeting, and decided that they would hold the second meeting each month at 5:00 PM, in an effort to determine if that time would be easier for some of the Town's residents to attend. They will also hold the second meeting in January 2017 on the 31<sup>st</sup>, rather than the 4<sup>th</sup> Tuesday, due to the unavailability of two of the Selectmen.

Respectfully submitted,

Donald S. Stein First Selectman

#### WARNING

# SPECIAL TOWN MEETING TOWN OF BARKHAMSTED DECEMBER 6, 2016 7:00 P.M.

All electors and persons qualified to vote in town meetings of the Town of Barkhamsted (the "Town") are hereby notified that the Board of Selectmen of the Town are convening a Special Town Meeting to be held at Barkhamsted Elementary School, 65 Ripley Hill Road, Barkhamsted, Connecticut on December 6, 2016 at 7:00 p.m. for the following purposes.

- Item 1. To consider and act on the sale of land abutting the Barkhamsted Elementary School to Peter Ferraresso.
- Item 2. To authorize the Board of Selectmen to enter into an agreement with the State of Connecticut, through the Department of Energy and Environmental Protection, for the lease of the Barkhamsted Senior Center located at 109 West River Road, Barkhamsted, Connecticut.
- Item 3. To consider and act on a change to Town Ordinance #178-14, regarding Conditions of Eligibility for treatment of open space land for tax assessment purposes.
- Item 4. To consider and act on an additional exemption to Town Ordinance #178, Taxation, regarding Horses and Ponies.
- Item 5. To consider and act on a change to Town Ordinance #146-4, regarding Requirements for issuance of permit; fee.
- Item 6. To consider and act on a change to Town Ordinance #67-1, Recreation Commission, regarding Establishment; membership; vacancies; compensation.
- Item 7. To consider and act on a change to Town Ordinance #178-6, regarding authorization to the Tax Collector to waive any tax bill for \$5 or less.

Dated at Barkhamsted, Connecticut this 22nd day of November, 2016.

Donald S. Stein Mark T. Hemenway
First Selectman Selectman

Raymond P. Pech Selectman

# PROPOSED ORDINANCE CHANGES DECEMBER 6, 2016

# Chapter 178 – TAXATION

# **ARTICLE V, Waiver of Tax Bills and Penalties**

#### §178-6. Waiver Authorized

A. Pursuant to C.G.S. § 12-144c, the Tax Collector of the Town of Barkhamsted is hereby authorized and directed to waive any tax bill for \$1 \$5 or less.

# **ARTICLE VIII, Tax Assessment on Open Space**

# §178-14. Conditions of Eligibility

A. The parcel must be located in a residential zone, including the Pleasant Valley Center and Riverton Center Zones. [Amended ATM 5-5-2009]. In addition, the parcel size must be in excess of 4 acres, and must be located in a zone eligible for open space designation, in accordance with the Town zoning map and Plan of Conservation and Development.

# §178-xx. Additional Exemption for Horses and Ponies <New>

<u>Pursuant to C.G.S. §12-81gg, as amended, this article provides additional exemption for horses and ponies under C.G.S. § 12-81.</u>

A. Effective January 1, 2017, the Board of Selectmen is authorized to fully exempt from property taxation all horses and ponies of any value stabled in the Town, by a majority vote of the Board at a regular or Special Meeting.

#### **ARTICLE VIII, Tax Assessment on Open Space**

# §146-4. Requirements for issuance of permit; fee

B. Permits may be granted for [no longer than three (3) months] <u>a period of one (1) year, and may be renewed</u> <u>annually thereafter</u>. The fee for each permit shall be one hundred dollars (\$100) per [month] year or part thereof and shall be paid in advance.

# **Chapter 67 – RECREATION COMMISSION**

# §67-1. Establishment; membership; vacancies; compensation

A. There is hereby established for the Town of Barkhamsted a Recreation Commission consisting of five persons who shall be electors of the Town of Barkhamsted <u>or any citizen of the United States of the age of eighteen years or more who, jointly or severally, is liable to the town for taxes assessed against him on an <u>assessment of not less than one thousand dollars on the last-completed grand list of such town</u>, and who shall be appointed by the Board of Selectmen.</u>

**Note:** §67-2. Additional members; quorum [Added STM 12-2-1986] added two additional positions. As a result, the current membership is seven (7) and a quorum shall be a majority of the members of the Commission.

#### **RESOLUTION OF THE TOWN OF BARKHAMSTED**

I, Holly P. Krouse, do hereby certify that I am the Town Clerk of the Town of Barkhamsted, a municipal corporation organized and existing under the laws of the State of Connecticut having its principal place of business at 67 Ripley Hill Road, Barkhamsted, that I am the keeper of the Town records and seal. That the following is a true and correct copy of resolutions duly adopted and ratified by the **Board of Selectmen**, on December 13, 2016 in accordance with the Town Meeting of the Town of Barkhamsted; and that the same has not in any way been modified, repealed or rescinded, but is in full force and effect.

RESOLVED, that Donald S. Stein, First Selectman of the Town of Barkhamsted be and hereby is authorized to execute on behalf of this municipal corporation a Lease Agreement with the State of Connecticut for the American Legion State Forest Senior Center (CTAG-CTAG.FID648602) located at 109 West River Road, Barkhamsted, Connecticut.

IN ADDITION, that Donald S. Stein, First Selectman is hereby authorized to enter into such agreements, contracts and execute all documents necessary to said lease with the State of Connecticut.

IT IS FURTHER CERTIFIED that Donald S. Stein, First Selectman was elected First Selectman. His term of office began on January 1, 2008 and will continue until December 31, 2017. As the First Selectman, Donald S. Stein serves as the Chief Executive Officer for the Town of Barkhamsted and on December 13, 2016 had both the authority and the office to sign on behalf of the Town of Barkhamsted a Lease Agreement with the State of Connecticut for the use of the American Legion State Forest property located at 109 West River Road, Barkhamsted, Connecticut.

Dated at **Barkhamsted**, Connecticut this **Fourteenth** day of **December**, **2016**.

Holly P. Krouse **Town Clerk** 

SEAL